JOHNS HOPKINS
UNIVERSITY

Peabody Conservatory of Music
Student Affairs Office
1 E. Mount Vernon Place
Baltimore MD 21202-2397
410-659-8100 ext. 3070 / Fax 410-783-6604

June 26, 2009

Dear New International Student:

I am delighted to welcome you as you begin to prepare for your studies at the Peabody Conservatory of the Johns Hopkins University. This email contains important information that requires you to send a variety of forms back to the appropriate offices before you arrive at Peabody, as well as details you will find helpful to know upon your arrival. We are also including a preliminary Orientation schedule for placement exams, advising, ensembles auditions, informational meetings, registration, and social events.

The items of business that require your immediate attention are listed below. Please read the following paragraphs carefully. Your smooth registration and enrollment depend upon your dealing with these matters prior to your arrival at Peabody.

1. PRE-ENTRANCE HEALTH FORM (included in your Admissions Packet): The Johns Hopkins Community Physicians (JHCP) at Wyman Park provides primary health care services to Peabody students. In order to register for school, all new full-time students must complete a Pre-Entrance Health Form which can be found at http://www.peabody.jhu.edu/118. You and your physician must fill out the health form as directed, which includes, but is not limited to, the dates of immunization and/or titers and results. The form is due to JHCP by July 1. If you have not completed this form by now, it is important for you to attend to it as soon as possible so you can avoid a hold on your registration. If the form was completed improperly or if your immunizations are out of date, you will not be permitted to move into the Residence Hall (if applicable) or to register for classes. We encourage you to make and keep a copy of this form for your records.

2. HEALTH INSURANCE COVERAGE: The Johns Hopkins University requires all international students to purchase a comprehensive health insurance plan administered by Aetna Student Health Insurance. For details, go to www.aetnastudenthealth.com. We are sending you detailed information about the University's health insurance plan in a separate mailing. It is your responsibility to read and understand this information and comply with this requirement. You will not be permitted to register until you have enrolled in the student health insurance plan. Charges for this plan will appear on your bill.

3. ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES: The Student Affairs Office ensures that students with physical, medical, learning, and/or psychological disabilities have equal access to conservatory programs and services. This office provides and coordinates a range of services and accommodations that meet the individual needs of a student based on the impact of the specific disability. If you are a student with a documented disability, you are eligible for services through our office. You should register with our office by submitting the appropriate forms, as early

as possible, in advance of when accommodations will be needed. The forms may be downloaded from the Student Affairs website at http://www.peabody.jhu.edu/disability .

4. TUITION AND FEE PAYMENTS: In mid-July, the Business Office will send you a tuition and fee invoice for the fall semester. Scholarship awards will be recorded on this bill, which is payable and due no later than August 11, 2009. There will be a late fee charged if you pay your bill after August 11. We encourage you to pay by mail or electronically in order to facilitate the registration process and to avoid the late payment fee.

5. EMERGENCY CONTACT INFORMATION: All students are required to provide emergency contact information, including the email address of your emergency contact, prior to registration.

6. CIVILITY AND RESPONSIBILITY: The Peabody Conservatory expects its students to adhere to all policies and regulations contained in the *Academic Catalog*, *Student Handbook*, and *Residence Hall Handbook*, among other publications. Please become familiar with the Academic Code of Conduct which governs academic integrity matters and the Student Conduct Code which applies to all non-academic misconduct matters. These policies are contained in the *Student Handbook* which you will receive when you arrive on campus. Ignorance of these rules will not be an acceptable defense.

7. ARRIVAL AT PEABODY: If you are living on-campus, please plan to arrive at Peabody in the morning on Sunday, August 23. The international student orientation program begins at 4:30 p.m. that afternoon.

8. HOTEL ACCOMMODATIONS: For the convenience of your parents or friends who will be accompanying you to Peabody, a listing of hotels in close proximity to Peabody, including the Peabody Inn, can be found at http://www.peabody.jhu.edu/newstudentinfo/hotels.

9. INTERNATIONAL STUDENT ORIENTATION: As an international student, your orientation begins on Sunday, August 23. You are required to present your travel documents for photocopying in the Student Affairs Office Suite located in Unger Lounge from 9 a.m. to 3 p.m. on Sunday, August 23. The mandatory presentation begins at 4:30 p.m., and you must attend this program (this requirement applies to all new international students as well as international students who are beginning a new degree program). If you are unable to attend the International Student Orientation, please contact the office of International Student Affairs immediately via email at isa@peabody.jhu.edu . Failure to do so may result in delayed registration and penalty fees.

10. ORIENTATION AND ADVISING: Orientation continues for the entire week so that we can test you in theory, ear training, keyboard studies, English (if English is not your native language), and other languages. These tests enable our advisors to place you in classes that match your preparation in these subjects. Ensemble auditions also occur during Orientation Week. The entire Orientation program will introduce you to the people and resources available to you throughout Peabody, the university, and the city, and will provide you with a solid foundation from which to begin your musical studies at Peabody. Please see the attached Orientation Schedule.

On Tuesday evening, August 25, after everyone has moved in, we will have a Welcome Address and hold a reception honoring newly entering students, their parents, and spouses. Students living in the residence hall will be required to attend a mandatory floor meeting hosted by the resident assistants following the reception.

Wednesday will offer morning meetings for parents, while you will be plunged into an intensive series of placement exams which will keep you very busy! However, there will be several social functions designed to keep you relaxed and smiling.

11. BUDDY PROGRAM: Every incoming International student will be matched with a current Peabody student "Buddy". This student will be contacting you within the next few weeks via email and will help to answer any questions you may have before you arrive in August. You will have the opportunity to meet your buddy in person during Orientation.

12. PEABODY WINTER BREAK CLOSING: The Peabody Institute will be closed on Thursday, December 24, 2009 through Sunday, January 3, 2010. Card access to the Peabody campus will be turned off during this time. No students, faculty or staff will be admitted onto campus without special authorization. Students are advised to make alternative housing (on-campus housing students only) and practice arrangements during this time.

13. STUDENT EMPLOYMENT 2009-2010: Beginning on September 1, 2009, all students will be paid semi-monthly (15th day of the month and last day of the month). There will no longer be weekly payroll. Hours will continue to be submitted on a weekly basis, Monday through Sunday. Therefore, you might not receive your first paycheck until September 30 so please plan accordingly.

14. ADDITIONAL INFORMATION ON STUDENT AFFAIRS WEBSITE: The following website at www.peabody.jhu.edu/newstudentinfo provides links to additional resources and important information. If you do not have access to the internet, please contact us so that a hard copy of these documents may be mailed to you.

- Academic Calendar for 2009-2010
- Activation of Johns Hopkins Enterprise Directory (JHED)Account for ISIS ("My Student Account") and JHU Email Access
- Banking
- Dining Services
- Directions and Maps
- Emergency Text Alert Notification Sign up
- Health and Counseling Services Information
- Religious Affiliation Form
- Student Employment Opportunities at Peabody

Please feel free to contact me or my helpful staff in the Office of Student Affairs by letter, phone 410-659-8100, ext. 3070, or email at studentaffairs@peabody.jhu.edu if you have any questions. I look forward to greeting you in person.

Sincerely,

Katsura Kurita, JD/MS
Associate Dean for Student Affairs

2009 Orientation Schedule Highlights (New International)

(Schedule subject to change)

Sunday, August 23
International Student Check-in
International Student Orientation

Monday, August 24
English Exam
International Student Orientation continues
Computer Services Orientation for International Students
Barbecue

Tuesday, August 25
Welcome meeting and reception
Residence Hall Floor Meetings

Wednesday, August 26
Ensembles Auditions*
Academic Advising Sessions
Placement Exams (ear-training, keyboard studies, theory)
Library Orientations
Ice-cream Sundae Social

Thursday, August 27
Ensembles Auditions*
Placement Exams (foreign language, keyboard studies, ear-training, music history)
Opera Program meetings
Schedule consultations (DMA students)
City Smarts Safety program
Fiesta Night

Friday, August 28
Ensembles Auditions*
Library Orientations
Opera Program interviews
Meeting for students living off-campus
Preventing Harassment & Discrimination Program (**mandatory for all new students**)
Financial Aid Meeting (**mandatory** for financial aid recipients)
Schedule Consultations (Transfer students, Recording Arts Students, Music Education students, Homewood/Peabody Double Degree students, MM & MRA Students)
Jazz Coffee House

Saturday, August 29
Ensembles Auditions*
Walking Tour of Baltimore
Ice-Cream Social (Homewood Campus Ministries)
OASIS Party

Sunday, August 30
Tours of the Johns Hopkins University Campus
Peabody Picnic

Monday, August 31
Ensembles Auditions*
Opera Interviews and Auditions
Placement exams (Homewood students)
Chamber Music Reading Party

Tuesday, September 1
Registration
Ensembles Auditions*
Special Topics Workshops
Student Involvement Fair
Meeting for graduate assistants
Voice Department Orientation Meeting
Opera Interviews and Auditions
Alumni Association Pizza Party

Wednesday, September 2
Classes and lessons begin
Ensembles Auditions*
Auditions for Opera
Opera Interviews and Auditions

Thursday, September 3
CONVOCATION
Chamber Music - organizational meeting
Cosmic Coffee House (Homewood Campus Ministries)

Friday, September 4
Opera Callbacks
Chamber Music Auditions (pianists)
Graduate Student Reception

Sunday, September 6
Bus Tour of Washington D.C.

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* For detailed information about ensembles auditions go to the ensembles office webpage at www.peabody.jhu.edu/ensembleoffice .

Orientation 2009
(Schedule subject to change)

Parents

Tuesday – August 25

1:00 pm - 4:00 pm	Hourly Tours of Campus
2:00 pm - 3:30 pm	Introduction to Health Services and Health Insurance
7:00 pm - 10:00 pm	Welcome Address and Reception

Wednesday – August 26

8:15 am – 9:00 am	Parents' Continental Breakfast
9:00 am – 10:30 am	College Transition Issues: Supporting and Letting Go for Parents and Guardians