



THE PEABODY CONSERVATORY  
OF THE JOHNS HOPKINS UNIVERSITY

## Application Instructions for the MASTER OF MUSIC DEGREE

Admissions Office

2010

The Admissions Office has compiled these instructions to help you complete the paperwork and perform the audition needed for us to estimate your ability to succeed at Peabody. Please do not hesitate to call us if you have questions or need further assistance. The number is 800-368-2521. If you live in Maryland, or outside of the U.S., call 410-234-4848.

1. Be sure you have downloaded all necessary forms in Step 1 on the Peabody website. Step 2 is the submission of the **electronic application form**. You will be led to Step 3, which will guide you in the completion of your required **supplemental form**.
2. After submitting your **electronic application**, click on the **printable form** button. Print out two copies. Keep one and mail the other to us, along with the materials in item 4.
3. Complete the **supplemental form** on the web. Print out two copies. Keep one, and mail the other to us, along with the materials in item 4.
4. Send one copy of your **printable form** and the **supplemental form** to the Admissions Office before December 1 so we can schedule a February audition for you (or a hearing for your recording). NOTE: *Audition space is limited. Time slots will be filled as applications arrive, so please submit your application as soon as possible.* If you miss the December 1 deadline, you may request an audition in May. The application deadline for May auditions is April 15. Please be aware that available financial assistance, including Federal aid and the lowest-rate loans, will be limited to funds remaining from February auditions.
5. Submit a "representative list" of the **repertoire** you have studied in your major instrument or area. If your major is composition, list your own works and their instrumentation. Please star (\*) repertoire performed in public. Piano or Voice applicants – submit a "*complete*" repertoire list.
6. International applicants who live outside of the USA and are NOT piano majors may audition by CD. Videotapes are not accepted. The recording should be submitted with your application. Recordings received from international flute or piano majors will be used for pre-screening only.
7. Fill out the top portion of the three **recommendation forms** and give them to three persons who know your musical ability. Ask that the forms be completed and returned to the Admissions Office as soon as possible. Those filling out the forms for you will appreciate it if you also give them a stamped envelope addressed to the Peabody Admissions Office. As an alternative, you can submit the recommendation forms with your **supplemental form**.
8. Request that **transcripts** be sent to the Admissions Office from all schools you have attended since high school. Ask that your transcripts be sent after your fall term grades are posted. High school transcripts are not necessary. If your most recently attended school is Peabody Conservatory, we will request your transcript from the Registrar.
9. International applicants from countries where the native language is other than English must take the **Test of English as a Foreign Language (TOEFL)**. Have the results forwarded to us. Our code number is 5532. It is probable that those scoring less than 213-C or 79-Internet on the TOEFL will need to study English before beginning and/or during their programs. If we do not have an official TOEFL score for you by February 1, your application will be considered "incomplete" and we will be unable to make an admission decision.
10. If you are seeking a performance scholarship or any other form of **financial assistance**, refer to the financial aid website at: <http://www.peabody.jhu.edu/finaid>. Questions about Financial Aid should be addressed to the Financial Aid Office at 410-234-4900.

11. To save time and expense and to preserve the available slots for on-campus auditions, Peabody **pre-screens** applications in several majors. In all cases, pre-screening recordings must be in our hands by the application deadlines. The pre-screening materials must include your name, major, and the program you are applying to, as well as track numbers for the selections. Selections must be performed without editing. The faculty members will make their decisions in December or early January, and we should have results to you roughly one month before Audition Week. Those approved from the pre-screening process will continue to item 12. Here are the majors that pre-screen, and the specifics of the process:

**Cello** – If you intend to audition in person at Peabody, you must send a CD recording for pre-screening along with your application. Videotapes and other digital media are not accepted. Repertoire is the same as for the general auditions. Pre-screening is *not* necessary if you are international and wish to audition by recording as per item 6 above. Be advised that occasionally the cello faculty will initiate additional contact with an applicant before making an acceptance decision from a recording.

**Composition** – (February Interviews Only) Pre-screening is based on your portfolio, so it must be included with your application by the December 1 deadline. Do not send original scores. They will not be returned to you.

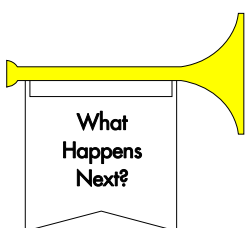
**Conducting** (February Auditions Only) - Pre-screening is done by DVD. The DVD must play properly on standard DVD players in the United States. The recordings should consist of 3-4 excerpts, each 2-3 minutes in length, of contrasting standard repertoire demonstrating a variety of styles and tempi. The camera should be placed at the back of the orchestra with the focus on the front of the conductor. A full-size orchestra is not required; a quintet with piano would suffice, for example. The applicant's name and a written log of the excerpts with timings should be included on the DVD. Appropriate dress is expected. If you pass the pre-screening, you will be invited to audition with orchestra at Peabody. Details, including repertoire, will not be available until that time.

**Flute** – (February Auditions Only) To secure an audition in Baltimore, it will be necessary to submit pre-screening CDs. To accommodate faculty travel plans during the pre-screening period this year, we will need two identical pre-screening CDs. Videotapes and other digital media are not accepted. Repertoire is the same as for the general auditions. The flute faculty strongly urges using an accompanist for the recording, but it is not required. Pre-screening is not necessary if you intend to audition via CD recording (see item 12 below). Be advised that occasionally the flute faculty will initiate additional contact with an applicant before making an acceptance decision from a recording.

**Piano** – Send an audio CD recording with your application. Videotapes, DVDs, and other digital media are not accepted. The CD must include a complete classical sonata, a major romantic work, and one virtuosic etude. Selections on the recording do not have to be the same ones you will perform for your audition. The piano faculty requires an *in-person audition* for admission to the school, so an on-campus audition is required for those passing the pre-screening phase. If we have too many applicants after pre-screening we will schedule auditions in the order the applications were received. It pays to get your application to us (along with the pre-screening recording) as early as possible.

**Voice** – Applicants intending to audition *in person* at Peabody must send a pre-screening CD recording with two arias and a song (one in English) along with your application. International applicants wishing to audition by recording (see item 6) do not need a pre-screening CD.

12. After you have returned your supplemental form and about a month before your audition, those auditioning in person at Peabody will receive an invitation from us stating the day and time of the performance (20 minutes in length). A complete description of audition requirements can be found on the Peabody website. There is also a music theory placement test (45 minutes) and an ear training placement test. You must take these tests during the week of your audition. In some cases (particularly for those with BA/BS degrees in music) the placement test results come into play as part of the acceptance/rejection process. Personal interviews are required for graduate assistantships, and they are held at this time. If you are applying for a number of assistantships, you may need to be in Baltimore for more than one day. The following notes apply to specific majors:



**Computer Music** - Submit an essay on your reasons for pursuing the Computer Music program. Three tracks are available in Computer Music, each with slightly differing application requirements. The following instructions are for specific tracks.

*Composition Track:* Submit a portfolio and recording of mature works for various media. The portfolio should include some works involving computer music. Do not send original scores. We cannot return them to you.

*Performance Track:* Your performance skills will be auditioned by the Computer Music faculty. Please prepare material to perform a full solo recital, including some works involving computer music.

*Research/Technology Track:* Submit a project report or research paper demonstrating knowledge and experience in the area of music-related research or technology you intend to pursue.

**Music Education majors and Theory Pedagogy majors** - An audition is not required on the master's level. We will arrange an interview with the appropriate faculty instead. Music Education interviews are only held in February.

**Musicology majors** - In lieu of an audition you will have an interview with the appropriate faculty. Musicology majors must take the DMA history exam (90 minutes) while on campus. You will also need to submit six copies of an **essay** of 1,500 words or more on a musical subject of your choice. It must be typed, and footnotes or appropriate scholarly apparatus must support it. A previously written document is acceptable. This material must be sent to the Admissions Office with the application.

**Pedagogy Track-** Performance/Pedagogy applicants will be scheduled for an interview with the appropriate faculty. Pedagogy emphasis is available only in guitar, harp, piano, viola, violin, and voice. Interviews are only held in February.

13. On the day of your audition plan to arrive early and check in at the reception area. A warm-up room will be made available approximately 30 minutes before your audition time. Accompanists are provided for voice auditions held at Peabody. Accompanists are not required for other majors, but you may bring one if you wish.

**Note:** If you change your audition repertoire, make 10 copies of the new *list of titles* to bring with you to your audition.

14. Information from your audition, along with the rest of your credentials, will be reviewed by the Admissions Committee. On April 1 (June 16 for May auditions), we will send you an email containing audition results and access to other information related to your application. Should your folder be incomplete, the decision will be delayed until we have the missing information (e.g. missing transcripts).

We hope this instruction sheet has been helpful and look forward to meeting you at your audition.

**NOTE:** Documents and recordings submitted cannot be returned. Please make copies of all documents for your records.

## DEADLINE REMINDER

	APPLICATION DEADLINE	CD DUE (if required)	FINANCIAL AID	AUDITION DATES	RESULTS MAILED
<b>February Auditions</b>	December 1	December 1	February 1	Feb. 15-19	April 1
<b>May Auditions</b>	April 15	April 15	February 1	May 17-20	June 16